



Course Number and Title: HMS 243 Directed Practice I

Campus Location:

Georgetown, Dover, Wilmington

Effective Date:

2018-51

Prerequisite:

HMS 122, HMS 123, ENG 102, CIS 107, MAT 010

Co-Requisites:

None

Course Credits and Hours:

6.00 credits

1.00 lecture hours/week

15.00 lab hours/week

Course Description:

This course applies the values, concepts, and skills gained from courses to the actual process of helping people. The student is placed in an agency or organization to learn through supervised participation. Emphasis is placed on individual growth in self-awareness, interpersonal communication, interviewing skills, and an introduction to the agency and the client system.

Required Text(s):

Obtain current textbook information by viewing the [campus bookstore - https://www.dtcc.edu/bookstores](https://www.dtcc.edu/bookstores) online or visit a campus bookstore. Check your course schedule for the course number and section.

Additional Materials:

None

Schedule Type:

Classroom Course

Disclaimer:

None

Core Course Performance Objectives (CCPOs):

1. Describe the placement agency, including the types and characteristics of clients, and its role in the human services community. (CCC 1, 2, 5; PGC 2, 4, 5)
2. Demonstrate increased self-awareness of one's strengths, learning needs, values, and commitment to the human services profession. (CCC 1, 2, 4, 5; PGC 2, 4, 6, 7)
3. Apply basic elements of therapeutic and communication concepts and skills in the helping profession. (CCC 1, 2, 3, 4, 5; PGC 1, 2, 3, 4, 5, 6, 7)
4. Receive and apply relevant supervision and feedback from agency personnel and the course instructor to improve professional development. (CCC 1, 2, 3, 4, 5; PGC 1, 2, 3, 4, 5, 6, 7)
5. Assess current issues, problems, and challenges affecting the agency. (CCC 1, 2, 5; PGC 2, 4, 5)
6. Interact ethically and professionally with clients and agency staff at an appropriate skills level for the placement in and in the context of the agency. (CCC 1, 2, 3, 4, 5, 6; PGC 1, 2, 3, 4, 5, 6, 7)

See Core Curriculum Competencies and Program Graduate Competencies at the end of the syllabus. CCPOs are linked to every competency they develop.

Measurable Performance Objectives (MPOs):

Upon completion of this course, the student will:

1. Describe the placement agency, including the types and characteristics of clients, and its role in the human services community.
 1. Discuss the student's practicum site, the clients served, and the role of the agency during regularly scheduled meetings with the course facilitator.
2. Demonstrate increased self-awareness of one's strengths, learning needs, values, and commitment to the human services profession.
 1. Assess one's commitment to the field of human services based upon field experience.
 2. Compare one's current knowledge of the human services field, techniques, and counseling processes to the needs of the client as experienced at the placement site.
 3. Identify one's strengths and weaknesses.
 4. Summarize one's field placement experiences, and explain how they support or conflict with one's professional and personal values.
3. Apply basic elements of therapeutic and communication concepts and skills in the helping profession.
 1. Use basic elements of therapeutic and communication concepts, theories, and application of these techniques in the helping process. These include interviewing; counseling; creating a plan; documenting progress; and communicating with clients, staff, and other agencies.
4. Receive and apply relevant supervision and feedback from agency personnel and the course instructor to improve professional development.
 1. Establish regularly scheduled meetings with the on-site supervisor and the course instructor.
 2. Process and integrate verbal and/or written feedback from the on-site supervisor and the course instructor to improve knowledge and skills.
 3. Participate in an exit interview with the on-site supervisor at the conclusion of the internship.
5. Assess current issues, problems, and challenges affecting the agency.
 1. Review the challenges for agencies, and form potential recommendations both verbally and in writing.
6. Interact ethically and professionally with clients and agency staff at an appropriate skills level for the placement in and in the context of the agency.
 1. Use values and standards from the human services professional code of ethics in communication and decision-making with clients and staff.
 2. Conform to the policies and procedures of the placement site.

Evaluation Criteria/Policies:

Students must demonstrate proficiency on all CCPOs at a minimal 75 percent level to successfully complete the course. The grade will be determined using the Delaware Tech grading system:

92	-	100	=	A
83	-	91	=	B
75	-	82	=	C
0	-	74	=	F

Students should refer to the [Student Handbook - https://www.dtcc.edu/handbook](https://www.dtcc.edu/handbook) for information on the Academic Standing Policy, the Academic Integrity Policy, Student Rights and Responsibilities, and other policies relevant to their academic progress.

Core Curriculum Competencies (CCCs are the competencies every graduate will develop):

1. Apply clear and effective communication skills.
2. Use critical thinking to solve problems.
3. Collaborate to achieve a common goal.
4. Demonstrate professional and ethical conduct.
5. Use information literacy for effective vocational and/or academic research.
6. Apply quantitative reasoning and/or scientific inquiry to solve practical problems.

Program Graduate Competencies (PGCs are the competencies every graduate will develop specific to his or her major):

1. Create and maintain effective and professional documents relevant to Human Services agencies.
2. Interact ethically and professionally within the Human Services field.
3. Apply information to identify client's strengths, weaknesses, and resources to create a treatment plan.
4. Provide effective client services at an entry level by utilizing professional Human Services principles and practices.
5. Establish effective working relationships within the Human Services arena.
6. Apply basic management and leadership skills in Human Services environments, including time management, organization, and the ability to follow directions.
7. Utilize feedback to assess the effect of oneself on Human Services outcomes and make adjustments accordingly.

Disabilities Support Statement:

The College is committed to providing reasonable accommodations for students with disabilities. Students are encouraged to schedule an appointment with the campus Disabilities Support Counselor to request an accommodation needed due to a disability. A listing of campus Disabilities Support Counselors and contact information can be found at the [disabilities services - https://www.dtcc.edu/disabilitysupport](https://www.dtcc.edu/disabilitysupport) web page or visit the campus Advising Center.